

# GLENDALE INFANT SCHOOL

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10<sup>th</sup> December 2020

## CONTACT TRACING OVER THE SCHOOL CHRISTMAS HOLIDAY

Further to the DfE announcement on 8<sup>th</sup> December we have been asked to share the following information regarding contact tracing at the beginning of the Christmas holiday.

I ask that you continue to read the following information, which relates to any positive cases after school closes next Friday 18<sup>th</sup> December. Public Health England has agreed a 6 day window after the final day of teaching in which schools and further education providers are asked to remain contactable so they can assist with contact tracing where necessary. This will allow enough time for positive coronavirus (COVID-19) cases to be identified and confirmed by a test and for relevant contacts in the education setting to be traced. The DfE are clear that beyond 6 days after the final day of teaching, school and further education staff are not asked to play a role in any contact tracing.

I will therefore be available to receive and respond to any positive COVID 19 test results as per the PHE 6 day window on;

- Saturday 19<sup>th</sup> December
- Sunday 20<sup>th</sup> December
- Monday 21<sup>st</sup> December
- Tuesday 22<sup>nd</sup> December
- Wednesday 23<sup>rd</sup> December
- Thursday 24<sup>th</sup> December

Please note, during the 6 days listed above, you could still be notified that your child's bubble has to self-isolate, but you will NOT be notified after the 6 days listed above that your child's bubble needs to self-isolate. Should parents need to advise school of a child that has started to have symptoms within 48 hours of being in school or tests positive, please contact school via the telephone call or text message to **07985 167583**

This phone will be checked each day for messages, only up to 6pm on Thursday 24<sup>th</sup> December. This will then allow us to carry out track and trace and contact "close contacts".

Please see specific information that the DfE has asked us to include in this letter;

*We recommend all schools ensure staff, parents and carers are aware of the following information and relevant arrangements regarding positive cases in the holidays:*

- *Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school, the school should not be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.*
- *For the first 6 days after teaching ends, if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, the school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.*
- *School staff are not asked to remain on-call or conduct any contact tracing more than 6 days after the final day of teaching. Where a schools last teaching day is on Friday 18 December, there should be no pupil contact tracing asks beyond Thursday 24 December.*
- *Where pupils are required to self-isolate due to contact with a positive case after the first 6 days following the end of term, schools do not need to be informed about their absence until the first day of the new term.*

As always, we appreciate your ongoing support and understanding.

Yours sincerely,

A handwritten signature in black ink that reads "Louise Hopkins". The signature is written in a cursive, flowing style.

Mrs. L Hopkins  
**Headteacher**