

# GLENDALE INFANT SCHOOL

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Dear Parents/Carers,

It is lovely to see your children back in school. I wanted to write and update you on Mrs Howes return to school. She has decided to extend her maternity leave into this term as well, she will be spending some time in school after the October half term, teaching 1H and will return more fully in January.

Mrs Lee as a HLTA (Higher Level Teaching Assistant) has kindly agreed to cover the class during this period and we are very grateful to her for agreeing to do so. Her qualification enables her to do this and it is a role she has ably done before. This means that they will have continuity of adults in the classroom and additional teaching assistant support will be put into the class to cover the role that Mrs Lee would otherwise have been doing.

If you have any questions then please do not hesitate to contact us.

Yours sincerely,

Louise Hopkins  
Headteacher