



REVISED TERMS & CONDITIONS from SEPTEMBER 2020 until further notice

Glendale Infant School Early Bird & After School Club

Early Bird and After School Club is available to all children attending Glendale Infant School.

Early Bird Club

Early Bird Club will continue to operate during school term time and welcomes children from 08.00am each morning. It does **NOT** provide breakfast. Morning sessions will **NEED** to be booked in advance.

The sessions offered and costs are:

£3.00 from 08.00am per child

£2.00 from 08.15am per child

A member of staff will do a collection from Gate 1 (Orange Gate) on Skye Close – please queue on the pavement by the bike shelter. Please use the markings on the footpath & fencing, observing the 2m/1m+ distancing rule. One collection will be at 8am and one at 8.15am.

After School Club

After School Club, as with Early Bird Club, operates during term time and is available from the end of school until **4.00pm**.

The cost of the session is: £3.00 per child.

The children will be brought down to **Gate 1 (Orange Gate) on Skye Close** at 4.00pm, if you would like to pick up earlier please ring the school office or the After School mobile and a member of staff will bring your child down.

Bookings

Bookings for Early Bird and After School Club need to be made by **4pm Thursday** in the week prior to needing the space(s). Booking forms need to be handed in along with the payment for the sessions. Please complete one for each child.

Failure to do so may result in a place not being available for your child(ren.)
Booking forms are available to download from the website, they are also available from the Club or the main office. Completed booking forms and the payment can be handed in to a staff member at the club or to the class teacher.

Fees

Can be paid either by cash, or cheque, made payable to Glendale Infant School.

The club also runs a Pre-payment system, whereby you can add money at any time prior to using the club. Staff will notify you when funds are running low and you need to 'top up.'

Contact Details

The Early Bird and After School Club may be contacted during club hours, by telephoning 07398 270603. A message can be left at other times and the club lead Mrs Haynes will pick these up on a daily basis. In an emergency you can contact the school office.

Terms and conditions of care

I accept that the remainder of the terms and conditions are as per the general ones previously signed and agree to the above amendments as well.

Child's Name:

Parent/Carers Name:

Signature:

Date:

Weekly Booking Form

Week Beginning: _____

Name of Child: _____ **Class:** _____

	Early Bird (MUST BE BOOKED)		After School Club (MUST BE BOOKED)	
	8.00am	8.15am	3pm-4pm	Total Cost
	£3.00	£2.00	£3.00	
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

Please note this booking form **will not** be accepted without the full payment.

I enclose the payment with this booking form.

I wish to use the Pre-Payment System.
(I have checked the amount of credit with staff).

Name:

Signed:

Date: